



# **VRANCH HOUSE**

## **JOB DESCRIPTION**

<b>JOB TITLE:</b>	AAC SPECIALIST TEACHING ASSISTANT
<b>Pay Band:</b>	
<b>Managerially Responsible to:</b>	The Chief Executive, Vranch House
<b>Professionally Accountable to:</b>	The Head of Education and the Head of Therapies, Vranch House
<b>Job Location:</b>	Vranch House School

### JOB SUMMARY

Specialist Teaching Assistants are a vital member of many teams at Vranch House. They work directly with Class Teachers and therapists to deliver the VIEW Curriculum, train other support staff and liaise with other education and health professionals.

### **Area of work:**

The post-holder duties may include (but are not limited to):

- Discussion with teachers and collation of planning, resources and modes of delivery at least one week in advance
- Adaptation of educational resources for delivery via AAC device/software as a **teaching** tool, in and out of the classroom environment
- Provide support to Class Teacher, Higher Level Teaching Assistant (HLTA) and other Vranch House staff in the use of AAC and the delivery these educational resources
- Active support for AAC users(s) in classes, including accessing pre-prepared adapted AAC learning resources and use of AAC device/software for expressive communication and social interaction
- Liaison with parents and multi-professional team, internally and externally to Vranch House, to ensure joint understanding and shared approach to AAC use with pupil(s)
- Review of output from AAC devices/software with Specialist Speech & Language Therapist (SS&LT) to check efficacy of approach and verbosity of language
- Helping other staff in promoting pupil(s) independence skills in basic hygiene, (including toileting) whilst respecting the child's dignity at all times.
- Supervision of children during their lunch break, including providing feeding assistance, as required.
- Following Best Practice Policies within school, for a wide range of activities, such as Moving and Handling guidance and training when lifting and moving children or using hoists within school, Intimate Care, Communication and Safeguarding Children.

### **Professional:**

The post holder will:

- Maintain their own relevant knowledge and skills through participation in training (including Child Protection, Infection Control and Moving and Handling training etc), and attendance of regular staff meetings.
- Be an active part of the multidisciplinary team at Vranch House.
- Attend multi-disciplinary team meetings to ensure the delivery of a co-ordinated child-centred service.

**The post-holder will be required to uphold Child Protection and confidentiality best practice at all times (Child Protection training will be provided).**